

GENERAL EVALUATOR'S WORKSHEET

(7 MINUTES!)

Eldergate Speakers Club

Dated.....

Number of Guests Present

NB GE presentation starts with Topics on P2

ROOM SET UP/ S@A / START TIME

(Part II)

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WELCOME OF GUESTS

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PRESIDENT (welcome apologies, minutes, business)

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SECRETARY

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EDUCATION SESSION BY VPE

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TOPIC 3 BY **TIME (1.5 MINS) ACTUAL**

Subject..... **(Do NOT comment on the speaker)**

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(Evaluator).....

TOPIC 4 BY **TIME (1.5 MINS) ACTUAL**

Subject..... **(Do NOT comment on the speaker)**

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(Evaluator).....

TOPIC 5 BY **TIME (1.5 MINS) ACTUAL**

Subject..... **(Do NOT comment on the speaker)**

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(Evaluator).....

TOPIC 6 BY **TIME (1.5 MINS) ACTUAL**

Subject..... **(Do NOT comment on the speaker)**

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(Evaluator).....

TOPICS MASTER conclusion

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TOPICS EVALUATOR **TIME (5 MINS) ACTUAL**

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PREPARED SPEECHES

(1 MINUTE EACH)

EVALUATOR'S INTRO FOR SPEAKER 1for.....

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SPEECH 1Project /Actual time/.....

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.....**(NB GE doesn't normally comment on the speech)**

EVALUATION OF SPEECH 1.....(TIME 3 MINUTES) ACTUAL

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GENERAL COMMENTS (Following on from page 1 & 2)

OTHER FUNCTIONARIES (Grammarian, gruntmaster, timekeeper)

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AUDIENCE BEHAVIOUR (if behaviour warrants comment, e.g., side conversations, barracking, repartees - all of which should be controlled by Toastmaster)

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GENERAL COMMENTS (tone of meeting, standards, suggestions/ideas for future)

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GENERAL EVALUATORS AWARD to.....

For

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TIME MEETING CONCLUDED.....

General Evaluator _____ **Date** _____
(Return this completed form to the Club Secretary)